

Highland Fire District
Regular Meeting
April 10, 2018
7:00 PM St 1

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Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(ABSENT)
	Christian Erichsen	(PRESENT)
	John Fraino	(PRESENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

Chairman DiLorenzo called the meeting to order, led the salute to flag and called for a moment of silence for fallen firefighters.

- 1. APPROVAL OF MINUTES-** Chairman DiLorenzo asked for a motion to approve the minutes of the organizational meeting and regular meeting held on March 13, 2018.

MOTION: Commissioner Alan Barone moved to approve the minutes of the March 13, 2018 meeting, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 1 Abstain 1 Absent

Motion carried.

- 2. Bills-**Chairman Dilorenzo asked for a motion to pay the bills as reviewed by Commissioners John Fraino and Alan Barone and Chief Miller on April 9, 2018.

MOTION: Commissioner Chris Erichsen moved to approve the bills totaling \$25551.23 seconded by Commissioner Alan Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

3. Correspondence-

Certificates of Liability Insurance- for East Fishkill Fire District and DCDER
Quilty Dwyer & Larkin- Governmental Insurance Disclosure Statement
Rose & Kiernan- Insurance Disclosure Statement
KoscoHeritage- letter regarding their partnership
Penflex- letter regarding 2018 and 2019 contribution.

Room Requests-

Saturday April 28, 2018 10 AM to 6 PM 1st Birthday Party –grandson requested by HHCo #1 member Alan Benicase.

MOTION : Commissioner Alan Barone moved to approve the use of the community room on Saturday April 28, 2018 as requested by Hose company member, Alan Benicase, seconded by Commissioner Chris Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Saturday June 16, 2018 8 AM to 2 PM Highland Nursery School Graduation requested by Brittany Backofen

MOTION : Commissioner Chris Erichsen moved to approve the use of the community room on Saturday June 16, 2018 as requested by Highland Village Nursery School for graduation, seconded by Commissioner Alan Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Wednesday September 19, 2018 1 PM to 3 PM Town of Lloyd Health Volunteers requested by Adele Gibbons.

MOTION : Commissioner John Fraino moved to approve the use of the community room on Wednesday September 19, 2018 as requested by Adele Gibbons for the Town of Lloyd Health Volunteers, seconded by Commissioner Chris Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

There was discussion regarding the Room Request form and the stipulation pertaining to emergencies that would cause the Board to rescind the approval for use. A large fire, storm or evacuation to the firehouse due to a serious incident would constitute an emergency.

4. New Membership- none

5. COMMITTEE REPORTS

Buildings and Grounds ST 1-Cmrs. Bragg and Barone

Audio Visual in Community Room- new amp and cable installed; original one may have been too small when first installed.

Fire Prevention Inspection FH 1 3/19/18 by Town of Lloyd-completed

Fans for Apparatus Bay- received proposals, to discuss during business session.

Men's Room- it appears that the urinals are not being flushed causing an odor. Received a proposal for auto-flush.

Work-out Room Equipment- holding on preventive maintenance for this year.

Siren- our siren is 50 plus years old. We have received a proposal for a new one; A controller and a timer. The contactor would stay.

Garbage Removal- we obtained three prices for garbage removal. County Waste was the lowest at \$150 per month with a 3 year contract.

Apparatus Bay-Windows were cleaned.

Buildings and Grounds St.2-Cmrs. Erichsen and Fraino

Tree- pending

Blacktop- at apron of shed. Lamark not doing blacktop yet

Gutter- fascia and soffits repaired

6. **New Apparatus**-Chief Miller reported that there will be a meeting soon to review body style drawings; things are preliminary at this time. ISO rating is based on the equipment we have; the public needs to see the relationship ISO ratings to their homeowner's insurance and the financial impact of a good rating. Commissioner Barone commented that today's society has a different perception of the fire service and a better understanding of the dangers that are faced.

7. Insurance/Workers Compensation

Renewals –March 2018

8. Physical Fitness-

Total reimbursed \$159.61 5 members for 1st Qtr. 2017 May 9, 2017
Total Reimbursed \$238.62 6 members for 2nd Qtr. 2017 July 10, 2017
Total Reimbursed \$191.68 5 members for 3rd Qtr 2017 Dec 1 2017
Total reimbursed \$94.49 2 members for 4th qtr 2017 Feb 13, 2017

Preventive Maintenance for fitness equipment performed on 8/15/17

**9. Ulster County Fire District Association-Cmrs. Bragg, DiLorenzo, Erichsen
September 2018 at Highland Fire District**

10. Service Awards- March 2018 activity posted April 2, 2018

2017 Statements sent out to members
Penflex Annual Report Received

There was discussion regarding our funding status; we are approximately 96% funded.
\$30,000 has already been sent to the fund; \$70,000 would be adequate to send now that
All our tax money is in.

11. Treasurer's Report-Treasurer Passikoff reported that the March 2018 financial report
was distributed to the Board. It was noted that all our tax money has been received and
transfers have done.

12. Public Comment- none

13. Chief's Report- Chief Miller reported the following:

4/13 and 4/15 2018- class: Principles of Instruction

4/16/18 –Officers Meeting

4/19/18- Car Fire Training

4/23/18-Duty Night

4/20/18- SADD Drill (prior to Prom)

4/25/18 –DWI demo –Town of Lloyd Police

4/21/18- Annual Dinner

4/29/18- Meeting with New Paltz Fire Department re: Mutual Aid and FAST

4/29/18- 31-60 and engine to New Paltz Fire Department

5/6/18 - Sunday Fireman's Home Dedication. 31-80 needed.

5/18/18- Fire Expo Harrisburg, PA

13. New Business-

New Handyman-Tom Phillips

Firearm's Policy-being reviewed by legal counsel

Cancer Insurance-VFIS to put together a seminar regarding the new legislation which will make the insurance mandatory by 2019. This will involve tracking of membership.

Auto-Flush-cost for Auto-Flush for urinals is \$1400.

Siren Controller-Cost is \$1925 for the controller and \$675 for the timer

MOTION: Commissioner Alan Barone moved to approve the purchase of the controller at \$ 1925.00 and timer at \$675, seconded by Commissioner Chris Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Information for Board Meeting- Chairman DiLorenzo stated that it would be helpful to Agenda and any correspondence to the Board members the Friday prior to the meeting. Treasurer Passikoff stated that he would send the financial reports to the Board members as well.

Security System St. 2- There was discussion regarding installing a security system with Cameras on the outside of Station 2.

Fans for Apparatus Bay- two proposals were received:

Bragg's Electric \$3754.96

OD Electrical \$6900.00

These fans would be installed between the trucks.

MOTION: Commissioner John Fraino moved accept the proposal from Bragg's Electric for the installation of fans in the Apparatus Bay at a cost of \$3754.96 pending review and clarification of the details of the proposal, seconded by Commissioner Alan Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Approval of the 2018 Officers- The newly elected officers for 2018 must be approved by The Board of Fire Commissioners. Chairman Dilorenzo stated that prior to approval the Board would like to go to executive session to meet with the officers individually.

14. Executive Session-

MOTION: Commissioner Alan Barone moved to go to executive session at 8 PM to meet with the new officers individually, seconded by John Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

15. Return to Regular Session

MOTION: Commissioner Fraino moved to return to the regular session of the meeting at 9:42 PM, seconded by Commissioner Chris Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

APPROVAL OF 2018 TO 2019 OFFICERS

MOTION: Commissioner Alan Barone moved to approve the Chief Officers as elected for 2018 through 2019 as follows:

Chief Peter Miller
1st Assistant Chief James Anzalone
2nd Assistant Chief Mike Gaffney
3rd Assistant Chief Jeff DiMetro
Captain George Monteverdi
1st Lieutenant Nathan Peura
2nd Lieutenant Taylor Dailey

Seconded by Commissioner John Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

APPROVAL OF MEMBERS ATTENDANCE AT FIREMEN'S HOME ON 5/6/18

MOTION: Commissioner Barone moved to approve members' attendance at the Firemen's Home Dedication on Sunday May 6, 2018, with Car 31-80 if available, seconded by Commissioner John Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

APPROVAL OF 31-60 AND 31-20 TO NEW PALTZ FIRE DEPARTMENT ON 4/29/18

MOTION: Commissioner Alan Barone moved to authorize 31-60 and 31-20 to New Paltz Fire Department for meeting regarding Mutual aid and FAST, seconded by Commissioner John Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

APPROVAL OF ATTENDANCE AT FIRE EXPO 5/18/18

MOTION: Commissioner John Fraino moved to authorize attendance at Fire Expo, Harrisburg, Pennsylvania on May 18, 2018 and authorize Chief's Cars be used, seconded by Chris Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

AUTHORIZATION OF PAYMENT TO THE LOSAP FUND

MOTION: Commissioner Alan Barone moved to authorize payment of \$30,000 be sent to TD America for deposit into our LOSAP Fund, seconded By Commissioner Chris Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Room Request Form

There was discussion of the wording used for our room request form as it relates to An emergency that would call for cancellation of use . Chairman DiLorenzo stated we need to be considerate of those who have been approved to use the room in advance, such as when last minute class or training comes up. Commissioner Alan Barone stated he had concerns regarding the language as far as what constitutes an emergency.

Ambulance Contract

Commissioner John Fraino stated he would contact the Town Supervisor to coordinate a meeting to discuss.

16. ADJOURNMENT-

MOTION: Commissioner Alan Barone moved to adjourn at 9:55 PM, seconded by Commissioner John Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

APPROVED BOFC 5/8/18

Respectfully submitted,
Denise A. Holzberger, District Clerk